

Explanation of variances – pro forma

Name of smaller authority:
County area (local councils and parish meetings only):
Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

**BURLAND PARISH COUNCIL
CHESHIRE EAST**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:
 • variances of more than 15% between totals for individual boxes (except variances of less than £200);
 • **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
 • a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (<u>must include narrative and supporting figures</u>)
1 Balances Brought Forward	4,712	4,112				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	5,724	5,820	96	1.68% 0	NO		
3 Total Other Receipts	6	538	532	8866.67% 1	YES		Increase in other income due to VAT reclaim in 2020-21 (£536.35)
4 Staff Costs	3,416	3,519	103	3.02% 0	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00% 0	NO		
6 All Other Payments	2,914	1,676	-1,238	42.48% 1	YES		Additional payments in 2019-20 not repeated in 2020-21.
7 Balances Carried Forward	4,112	5,275				VARIANCE EXPLANATION NOT REQUIRED	
					NO		
8 Total Cash and Short Term Investments	4,112	5,275				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Assets	8,484	8,583	99	1.17% 0	NO		
10 Total Borrowings	0	0	0	0.00% 0	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable