

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered in figures.

Name of smaller authority:

BURLAND PARISH COUNCIL

County area (local councils and parish meetings only):

CHESHIRE EAST

### Financial year ending 31 March 2021

Prepared by (Name and Role):

MARK BAILEY (CLERK AND RFO)

Date:

30/06/2021

	£	£
<b>Balance per bank statements as at 31/3/21:</b>		
CURRENT ACCOUNT NW	2,132.2	
BUSINESS RESERVE ACCOUNT NW	3,143.3	
		5,275.5
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)		-
Add: any un-banked cash as at 31/3/21		-
<b>Net balances as at 31/3/21 (Box 8)</b>		<b><u>5,275.5</u></b>