

# BURLAND PARISH COUNCIL

[www.burlandpc.org.uk](http://www.burlandpc.org.uk)

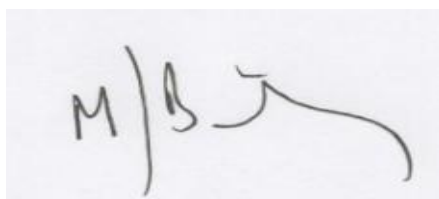
Mark Bailey  
Clerk

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## NOTICE OF PARISH COUNCIL MEETING

Parish Councillors are summoned to a meeting of the Parish Council

**DATE:** MONDAY 11<sup>th</sup> JANUARY 2021  
**TIME:** 7.30 pm  
**VENUE:** REMOTELY (SEE DETAILS BELOW)



Signed: \_\_\_\_\_

Date of Issue: 5<sup>th</sup> Jan 2021

Enquiries to: Mark Bailey (Clerk) Tel: 07854445636

To: Members of the Parish Council  
Copies: Borough Councillor Stan Davies (Wrenbury)

### Note:

Members of the public are asked to print their own copy of the agenda from the website. Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that sufficient spare copies of the agenda are available. This meeting will be held according to latest government guidelines relating to the ongoing COVID-19 pandemic.

Join Zoom Meeting <https://us02web.zoom.us/j/84539908055>

Meeting ID: 845 3990 8055

### One tap mobile

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### Dial by your location

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+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

Meeting ID: 845 3990 8055

Find your local number: <https://us02web.zoom.us/u/keyLPs6eXx>

## AGENDA

### 1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk before 6.00 pm on the day of the meeting, if possible.

### 2 DECLARATIONS OF INTEREST

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item. If declarations are not made at this point in the proceedings, they should be made as soon as the Member becomes aware of an interest.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare (or not) is the responsibility of the Parish Councillor, based on the circumstances of the matter in hand.

### 3 MINUTES – 14<sup>th</sup> DECEMBER 2020

To approve, as a correct record, the minutes of the meeting held on 14<sup>th</sup> December 2020.

<https://burlandpc.org.uk/wp-content/uploads/2021/01/DRAFT-Minutes-14-December-2020.pdf>

### 4 MATTERS ARISING

To raise any matters from the above minutes.

### 5 PUBLIC QUESTION TIME

Members of the public can ask a question or address Members on any matter of Parish Council business.

### 6 FINANCIAL MATTERS

#### 6.1 Authorisation of Payments

£234.18

Dr MJ Bailey – salary payment for Clerk (Jan 2021)

£58.54

HMRC for month 10 of the tax year (Clerk's salary)

#### 6.2 Ledger/Bank Reconciliation Statement (1<sup>st</sup> April 2020-31<sup>st</sup> December 2020)

The ledger/bank reconciliation statement for the period 1<sup>st</sup> April 2020-31<sup>st</sup> December 2020 is presented to Members for note.

<https://burlandpc.org.uk/wp-content/uploads/2021/01/Burland-Parish-Council-Ledger-01.04.20-31.12.20-4.1.21.pdf>

#### 6.3 Budget Monitoring Statement (Quarter Three 2020/21 – April-Dec 2020)

The budget monitoring statement for the third quarter of the 2020-21 financial year (April-Dec 2020) is presented to Members for note.

#### Budget Monitoring Report

<https://burlandpc.org.uk/wp-content/uploads/2021/01/Budget-Mon-Dec-2020-4.1.21-BM.pdf>

#### Receipts and Payments

<https://burlandpc.org.uk/wp-content/uploads/2021/01/Budget-Mon-Dec-2020-4.1.21.pdf>

#### 6.4 Budget Report and Draft Budget 2021-22

An updated report on the budget setting process for 2021-22 is attached for consideration, together with supporting documents. A copy of the draft budget for 2021-22 is also attached, with suggested spending areas and a suggested budget included in red. Members are asked to approve the following resolution.

The Council is asked to **RESOLVE:** -

- a) That a budget of **£8,015.00** be approved; and
- b) That the Clerk be authorised to request precept of **£5,820.00** from Cheshire East Council

#### Budget Report

<https://burlandpc.org.uk/wp-content/uploads/2021/01/Report-Budget-2021-22-11.01.21.pdf>

**Budget Proposals 2021-22**

<https://burlandpc.org.uk/wp-content/uploads/2021/01/Budget-Mon-Sept-2020-and-Draft-Budget-Proposals-v0.3-5.01.21.pdf>

**7 BOROUGH COUNCILLOR'S REPORT**

Borough Councillor W S Davies to report on any Cheshire East Council matters of interest.

**8 COVID-19 UPDATE**

The Parish Council is invited to consider updated information on the local response to the ongoing COVID-19 pandemic.

**9 HIGHWAY MATTERS/SPEED WATCH**

The Parish Council is to receive an update on highway matters in the parish and/or affecting the parish.

**9.1 Flooding in the Parish**

To follow up discussions regarding the issue of flooding in the parish.

**9.2 Road Safety**

To consider any issues relating to road safety.

**9.3 Speed Gun**

This item is for Members to provide an update on issues relating to use of the speed gun.

**9.4 Location of SID**

The Parish Council is to agree the location of the SID in the period up to and including the next Parish Council meeting.

**9.5 Gritting in the Parish**

To provide any updates on this item.

**10 PLANNING MATTERS**

This is for the Parish Council to discuss any planning issues affecting the area.

**10.1 Planning Applications**

The Parish Council has received notice of the following planning applications.

20/5498N

The Drift House, Burland Green, Burland CW5 8NG

Amendment to planning permission ref: 20/1595N for the proposed conversion of existing detached garage to a "granny annex" and new garage/maintenance equipment storage/workshop building. The amendment relates to the replacement of the mono-pitched roof to the new garage/maintenance equipment storage/ workshop building with a dual pitch, ridged roof.

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=20/5498N>

Closing date for comments: 3<sup>rd</sup> February 2021

**11 COMMUNICATION/SHARED INFORMATION**

Members may share any information, but formal decisions cannot be taken under this item.

- Community Safety Funding Update  
*The Police and Crime Commissioner has launched a new fund that allow police officers/PCSOs to bid for work with local residents on projects to make their areas safer. Each of the 122 policing communities in Cheshire will be allocated a £1,000 grant for bids that address community safety issues. An additional £10,000 has been allocated to each of the county's eight LPUs for larger scale projects. The local PCSO for the area has suggested additional SIDs. Members to provide updates.*
- Enforcement Issues Update  
*To consider any updates on enforcement issues in the parish.*

- Insight Magazine  
*To consider whether to submit any articles*

**12**     **DATE OF NEXT MEETING**  
Monday 8<sup>th</sup> February 2021 – 7.30pm

## Notes

### 1) Members of the Public

The Parish Council welcomes and encourages members of the public to attend its meetings. You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting.

Members of the public are not able to participate in meetings but are able to ask questions or make a statement, prior to the start of the meeting. In addition, if you feel there is a matter which should be brought to the attention of the Parish Council you may contact the Clerk, the Chairman, or any member of the Parish Council, and arrangements can be made to place the item on the agenda for the next meeting, if appropriate.

On occasions, members of the press and public will be excluded from the meetings when the business to be transacted is of a confidential nature; for example, dealing with individual people, staffing matters, contracts, and financial affairs of other parties.

### 2) Parish Councillors

#### A) Notice of items

The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda, and there is case law to this effect (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

B) Planning Grounds The grounds on which observations can be made on planning applications are as follows –

- |   |  |    |   |
|---|--|----|---|
| 1 | Development Plan in all its aspects  | 8  | Appropriateness of use taking account of local area |
| 2 | Government legislation and guidance  | 9  | Effect on highway safety                            |
| 3 | Siting   | 10 | Landscape   |
| 4 | Design   | 11 | Listed buildings                                    |
| 5 | External appearance  | 12 | Conservation areas                                  |
| 6 | Compatibility with street scene  | 13 | Land  |
| 7 | Development effect on neighbouring properties, contamination, amenities, and privacy | 14 | Flooding  |

#### Non-Relevant Matters

- |   |   |    |   |
|---|---|----|---|
| 1 | Matters controlled by other legislation | 6  | Business competition                                |
| 2 | Effects on private rights               | 7  | Personal circumstances – health/finance             |
| 3 | Provisions in covenants/deeds           | 8  | Ownership   |
| 4 | Effect on property values               | 9  | Moral issues  |
| 5 | Private opinions                        | 10 | Matters which might breach legislative requirements |

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for “development conditions” can be made, in line with relevant factors.