

BURLAND PARISH COUNCIL

www.burlandpc.org.uk

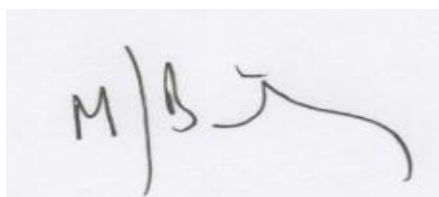
Mark Bailey
Clerk

Tel: 07854445636
e-mail: m Bailey87@hotmail.com

NOTICE OF PARISH COUNCIL MEETING

Parish Councillors are summoned to a meeting of the Parish Council

DATE: MONDAY 9th NOVEMBER 2020
TIME: 7.30 pm
VENUE: REMOTELY (SEE DETAILS BELOW)



Signed: _____

Date of Issue: 3rd Nov 2020

Enquiries to: Mark Bailey (Clerk)

Tel: 07854445636

To: Members of the Parish Council

Copies: Borough Councillor Stan Davies (Wrenbury)

Note:

Members of the public are asked to print their own copy of the agenda from the website. Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that sufficient spare copies of the agenda are available. This meeting will be held according to latest government guidelines relating to the ongoing COVID-19 pandemic.

Join Zoom Meeting <https://us02web.zoom.us/j/89453064804>

Meeting ID: 894 5306 4804

One tap mobile

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Dial by your location

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+44 131 460 1196 United Kingdom

Meeting ID: 894 5306 4804

Find your local number: <https://us02web.zoom.us/j/89453064804>

AGENDA

1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk before 6.00 pm on the day of the meeting, if possible.

2 DECLARATIONS OF INTEREST

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

If declarations are not made at this point in the proceedings, they should be made as soon as the Member becomes aware of an interest.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare (or not) is the responsibility of the Parish Councillor, based on the circumstances of the matter in hand.

3 MINUTES – 12TH OCTOBER 2020

To approve, as a correct record, the minutes of the meeting held on 12th October 2020.

<https://burlandpc.org.uk/wp-content/uploads/2020/11/DRAFT-Minutes-12-Oct-2020.pdf>

4 MATTERS ARISING

To raise any matters from the above minutes.

5 PUBLIC QUESTION TIME

Members of the public can ask a question or address Members on any matter of Parish Council business.

6 FINANCIAL MATTERS

6.1 Authorisation of Payments

£234.18	Dr MJ Bailey – salary payment for Clerk (Nov 2020)
£58.54	HMRC for month 8 of the tax year (Clerk's salary)
£41.40	Shires Pay Services (M7-M9)

6.2 Ledger/Bank Reconciliation Statement (1st April 2020-31st October 2020)

The ledger/bank reconciliation statement for the period 1st April 2020-31st October 2020 is presented to Members for note.

<https://burlandpc.org.uk/wp-content/uploads/2020/11/Burland-Parish-Council-Ledger-01.04.20-31.10.20-3.11.20.pdf>

6.3 Budget Report and Draft Budget 2021-22

A report on the budget setting process for 2021-22 is attached together with a draft budget document. The draft budget document includes the budget monitoring information up to September 2020 but also includes a column featuring the draft budget. Some lines have been filled in to assist with the budget setting processes while others are listed as 'TBD'. Members can, of course, choose to change any of these figures if they wish. A summary of receipts and payments up to the end of September 2020 is also included.

<https://burlandpc.org.uk/wp-content/uploads/2020/11/Report-Budget-2021-22-03.11.20.pdf>

<https://burlandpc.org.uk/wp-content/uploads/2020/11/Budget-Mon-Sept-2020-and-Draft-Budget-Proposals-v0.1-3.11.20.pdf>

<https://burlandpc.org.uk/wp-content/uploads/2020/10/Budget-Mon-Sept-2020-6.10.20-RP.pdf>

7 **BOROUGH COUNCILLOR'S REPORT**

Borough Councillor W S Davies to report on any Cheshire East Council matters of interest.

8 **COVID-19 UPDATE**

The Parish Council is invited to consider updated information on the local response to the ongoing COVID-19 pandemic.

9 **HIGHWAY MATTERS/SPEED WATCH**

The Parish Council is to receive an update on highway matters in the parish and/or affecting the parish.

9.1 **Flooding in the Parish**

To follow up discussions regarding the issue of flooding in the parish.

9.2 **Road Safety**

To consider any issues relating to road safety.

9.3 **Speed Gun**

This item is for Members to provide an update on issues relating to use of the speed gun.

9.4 **Location of SID**

The Parish Council is to agree the location of the SID in the period up to and including the next Parish Council meeting.

9.5 **Gritting in the Parish**

Cllr Thomas will lead on this item, which considers a response to the proposals from Cheshire East Council to cease gritting roads in the parish. Further details can be found at

https://www.cheshireeast.gov.uk/highways_and_roads/road-maintenance/well-managed-highway-infrastructure.aspx

10 **PLANNING MATTERS**

This is for the Parish Council to discuss any planning issues affecting the area.

10.1 **Planning Applications**

The Parish Council has received notice of the following planning applications.

20/4820N [Pear Tree Farm, Tally Ho Lane, Burland CW5 8PG](#)
Replacement outbuilding to provide ancillary accommodation.

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=20/4820N>

Closing date for comments: 2nd December 2020

10.2 **Cheshire East Local Plan**

Cheshire East Council has issued its Draft Site Allocations and Development Policies document (SADPD). This document includes various planning policies and site allocations. Following consultation in 2019, the SADPD has been amended and Cheshire East is inviting further representations before submitting it to a planning inspector. The consultation runs until 7th December 2020 and Parish Councils are asked to publicise the consultation. The consultation itself can be found a

<https://cheshireeastconsult.objective.co.uk/portal/planning/cs/sadpd/rpdsadpd>. Virtual meetings with parish councils can also be arranged with Cheshire East Council.

Members are asked to note these points and propose any response to the consultation on behalf of the Parish Council.

11 **COMMUNICATION/SHARED INFORMATION**

Members may share any information, but formal decisions cannot be taken under this item.

- Enforcement Issues Update
- Insight Magazine
- Footpaths

12 DATE OF NEXT MEETING

14th December 2020 – TBD

Notes

1) Members of the Public

The Parish Council welcomes and encourages members of the public to attend its meetings. You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting.

Members of the public are not able to participate in meetings but are able to ask questions or make a statement, prior to the start of the meeting. In addition, if you feel there is a matter which should be brought to the attention of the Parish Council you may contact the Clerk, the Chairman, or any member of the Parish Council, and arrangements can be made to place the item on the agenda for the next meeting, if appropriate.

On occasions, members of the press and public will be excluded from the meetings when the business to be transacted is of a confidential nature; for example, dealing with individual people, staffing matters, contracts and financial affairs of other parties.

2) Parish Councillors

A) Notice of items

The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda, and there is case law to this effect (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

B) Planning Grounds The grounds on which observations can be made on planning applications are as follows –

- | | | | |
|---|---|----|---|
| 1 | Development Plan in all its aspects | 8 | Appropriateness of use taking account of local area |
| 2 | Government legislation and guidance | 9 | Effect on highway safety |
| 3 | Siting | 10 | Landscape |
| 4 | Design | 11 | Listed buildings |
| 5 | External appearance | 12 | Conservation areas |
| 6 | Compatibility with street scene | 13 | Land |
| 7 | Development effect on neighbouring properties, contamination, amenities and privacy | 14 | Flooding |

Non-Relevant Matters

- | | | | |
|---|---|----|---|
| 1 | Matters controlled by other legislation | 6 | Business competition |
| 2 | Effects on private rights | 7 | Personal circumstances – health/finance |
| 3 | Provisions in covenants/deeds | 8 | Ownership |
| 4 | Effect on property values | 9 | Moral issues |
| 5 | Private opinions | 10 | Matters which might breach legislative requirements |

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for “development conditions” can be made, in line with relevant factors.