

**MINUTES OF THE MEETING OF BURLAND PARISH COUNCIL
HELD REMOTELY VIA ZOOM ON 11TH MAY 2020**

PRESENT:	Cllr G Denny Cllr J Pochin Cllr S Thompson Cllr J Scott Cllr J Thomas	Chairman (in the chair) Vice-Chairman Cllr M Warburton Cllr A Morris
APOLOGIES:	Cllr G Samways Cllr R Clough	Cllr S Davies (Cheshire East Council)
ALSO PRESENT	Dr. M Bailey (Clerk/RFO) No members of the public	

719 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs G Samways and R Clough and Cheshire East Cllr S Davies.

720 DECLARATIONS OF INTEREST

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

There were no declarations of interest.

721 MINUTES – 13th APRIL 2020

RESOLVED: Members resolved that the minutes of the Parish Council held on 13th April 2020 be approved as a correct record and signed by the Chairman.

722 MATTERS ARISING

There were no issues raised from the minutes.

723 PUBLIC QUESTION TIME

There were no members of the public present at the meeting.

724 FINANCIAL MATTERS

724.1 End of Year Accounts (1st April 2019-31st March 2020)

The following documents, comprising the draft accounts for the financial year 2019-20 were presented to the Council for note: -

- Budget monitoring statement (full year 2019-20)
- Ledger 2019-20 (1st April 2019-31st March 2020)
- Receipts and Payments (full year 2019-20)

724.2 Asset Register 2019-20

The Asset Register for the Parish Council up to 31st March 2020 was presented. The following comments were made: -

- To remove the notice board formerly located at Burland Stores (this no longer exists)
- The notice board listed as being located at Brook Lane is now located at Long Lane

724.3 External Audit 2019/20

The Clerk updated the meeting on the arrangements for the 2019/20 external audit.

The audit itself is being undertaken by PFK Littlejohn.

Due to the ongoing issues caused by the COVID-19 pandemic, the arrangements for the external audit have been changed.

Burland Parish Council will consider its Annual Governance and Accountability Return (AGAR) at the meeting on 8th June 2020. The period for public inspection of the accounts will run from 13th July 2020 to 21st August 2020.

Parish Councils whose gross income/expenditure was £25,000 or less in the financial year in question (and who meet the qualifying criteria) may certify themselves as exempt from a 'limited assurance' review and therefore does not have to submit the usual forms to the external auditor. Under this system, the Parish Council still needs to complete and agree the AGAR and set dates for the public inspection of the accounts. The Parish Council can agree to complete a Certificate of Exemption stating gross turnover for the financial year in question. It was agreed that Burland Parish Council would consider such an exemption.

The Council noted these developments.

724.4 Authorisation of Payments

£227.76	Dr. M J Bailey – salary payment for Clerk (May 2020)
£56.94	HMRC – tax on clerk's salary (month 2)
£39.97	Dr MJ Bailey – reimbursement for Zoom costs
£41.40	Shires Pay Services (Payroll costs M1-M3 2020-21)

RESOLVED: The above payments were approved by the Council

724.5 Ledger/Bank Reconciliation Statement (1st April 2020-30th April 2020)

The ledger/bank reconciliation statement for the period 1st April 2020-30th April 2020 was presented to Members, who noted the document.

725 BOROUGH COUNCILLOR'S REPORT

Cllr Stan Davies (Cheshire East Council) was not present at the meeting.

726 COVID-19 REVIEW

Cllr Thomas updated the meeting.

A range of actions had been undertaken, these included recruiting volunteers; advertising the local response service for vulnerable households and people; and acquiring materials and resources to assist with the work.

It was reported that around 18 vulnerable people were still being supported, and things were working well.

The Council expressed its thanks to Cllr Thomas and all volunteers for their work.

727 HIGHWAY MATTERS/SPEED WATCH

Cllr Denny reported that some kind of monitoring is going on in Swanley Lane and there appeared to be an increased number of lorries going down the lane.

727.1 Flooding in the Parish

Cllr Pochin reported that the Cheshire East Flood Officer and flood prevention people had been contacted with regard to investigating the situation in the parish.

727.2 Road Safety Issues

Cllr Pochin confirmed that he had spoken to the MP on the road safety report. It was confirmed that the MP had listened to concerns and will raise issues with the police (on enforcement) and with Cheshire East Highways (on safety).

727.3 Speed Gun

Cllr Warburton said that she is interested in doing a speed check, as speeding along the A534 has been increasing.

727.4 Location of SID

It was **AGREED** to locate the SID in Ravensmoor. It was also confirmed that Brindley and Faddiley PC had removed their SID due to fears that it was encouraging motorists to increase their speed. This had been confirmed with the Police.

Cllr Warburton asked whether there was data from the SID and what it told the Council. Cllr Pochin replied by saying that data is produced and gives information on speeds and traffic volume.

728 PLANNING MATTERS

There were no planning issues for the Parish Council to consider.

729 COMMUNICATIONS/SHARED INFORMATION

- Cllr Denny reported that the state of Swanley Lane was not good and asked for a response from the developers.
- It was reported that the police had to break up groups of people by the Farmers Arms

730 DATE OF NEXT MEETING

The next meeting of the Parish Council will be on Monday 8th June 2020.

.....Chairman

The meeting commenced at 7.30 pm and concluded at 8.20pm