

Explanation of variances – pro forma

Name of smaller authority:

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

**BURLAND PARISH COUNCIL
CHESHIRE**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	5,244	4,712				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	4,840	5,724	884	18.26%	YES		Precept increased to focus on road safety measures in the parish.
3 Total Other Receipts	4	6	2	50.00%	YES	Explanation not required, difference less than £200	Small amount of additional bank interest payable on reserve account.
4 Staff Costs	3,321	3,416	95	2.86%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	2,054	2,914	860	41.87%	YES		Additional payments on materials for COVID-19 work (£200.00); work on Spinners Wood (net increase of £398.00); training (increase of £90.00) and miscellaneous increases in payroll fees; insurance; and affiliation fees.
7 Balances Carried Forward	4,713	4,112			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	4,713	4,112				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Assets	8,484	8,484	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable