

Burland Parish Council
Budget Monitoring (at Sept 2019) and Draft Budget Proposals 2020-2021 (v.1)

No.	Item of Expenditure	Budget 2019-2020 £	Spend to 30 Sept 2019 £	Revised Estimates to 31 Mar 2020 £	Variation Against Budget £	Draft Budget 2020-2021 £	Notes
Administration							
1	Information Commissioner - registration for processing data	40.00	40.00	40.00	0.00	40.00	
2	Salary - Clerk (gross)	3,420.00	1,708.20	3,416.40	3.60	3,598.00	Small underspend
3	Clerk's expenses (eg stationery, travel)	100.00	0.00	100.00	0.00	100.00	
4	Training for Clerk	0.00	0.00	0.00	0.00	0.00	
5	Payroll Service (Shires)	105.00	69.00	138.00	-33.00	140.00	Overspend
Insurance/Audit/Affiliation Fees							
6	Internal audit	110.00	130.56	130.56	-20.56	130.00	VAT can be claimed back on this item (£21.76)
7	External audit	0.00	0.00	0.00	0.00	0.00	
8	Insurance	290.00	294.17	294.17	-4.17	300.00	Small overspend
9	Cheshire Association of Local Councils affiliation fee	170.00	175.32	175.32	-5.32	180.00	Small overspend
Spinner's Wood							
10	Spinner's Wood Maintenance	600.00	600.00	600.00	0.00	600.00	VAT can be claimed back on this item (£120.00)
Room Hire for Meetings							
11	Goodwill Hall	250.00	0.00	250.00	0.00	250.00	
Website							
12	Continued maintenance/upgrades/hosting fee/registration of domain	300.00	0.00	300.00	0.00	350.00	
Miscellaneous							
13	Parish magazine advertising	120.00	110.00	110.00	10.00	120.00	Small underspend
14	Member Training	130.00	70.00	130.00	0.00	130.00	
15	Maintenance of defibrillator	300.00	0.00	300.00	0.00	350.00	
Projects							
16	Speed Indication Device	500.00	108.00	108.00	392.00	500.00	Underspend
17	Road Safety	1,500.00	0.00	1,500.00	0.00	1,500.00	
18	Miscellaneous	0.00	0.00	0.00	0.00	0.00	
Reserves/working balance							
19	Reserves/working balance	800.00	0.00	800.00	0.00	800.00	
TOTAL		8,735.00	3,305.25	8,392.45	342.55	9,088.00	

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A	Difference between budget and spend	£
	Budget 2019-2020	8,735.00
LESS	Total expected spend	<u>8,392.45</u>
	Difference between budget and spend	<u>-342.55</u>

B	Calculation of likely balance available on 1 April 2020	
	Balance at bank on 30 Sept 2019	7,134.28
LESS	Payments due before 31 March 2020	-5,087.20
ADD	Expected VAT reclaim	147.80
	Expected balance on 1 April 2018	<u>2,194.88</u>

C	Calculation of precept required	
	Forward year budget proposals	9,088.00
LESS	Balance available on 1 April 2019	2,194.88
	Precept required (rounded)	<u>6,893.12</u>
