

**MINUTES OF THE ANNUAL MEETING OF BURLAND PARISH COUNCIL
HELD AT THE GOODWILL HALL, FADDILEY ON 13TH MAY 2019**

PRESENT: Cllr G Denny Vice-Chairman (in the chair)
Cllr R I Clough Cllr J Thomas
Cllr J Pochin

APOLOGIES: None

ALSO PRESENT Dr. M Bailey (Clerk/RFO)
Cllr Stan Davies (Cheshire East Council)

Two members of the public

PART ONE – ANNUAL COUNCIL BUSINESS

583 ELECTION OF CHAIRMAN

The existing Vice-Chairman, Cllr Georgina Denny, took the Chair to ask for nominations for Chairman up until the 2020 Annual Parish Council Meeting.

Cllr Georgina Denny was nominated and **ELECTED** as Chairman of the Parish Council for the 2019/20 Council Year.

584 ELECTION OF VICE-CHAIRMAN

The Chairman asked for nominations for Vice-Chairman up until the 2020 Annual Parish Council meeting.

Cllr Jon Pochin was nominated and **ELECTED** as Vice-Chairman of the Parish Council for the 2018/19 Council Year.

585 APOLOGIES FOR ABSENCE

No apologies for absence were received.

586 DECLARATIONS OF INTEREST

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

There were no declarations of interest made by Members present.

587 REGISTRATION OF INTERESTS

Members were invited to refresh their Registration of Members Interest forms following the election on 2nd May 2019.

588 MINUTES – 8th APRIL 2019

RESOLVED: Members resolved that the minutes of the Parish Council held on 8th April 2019 be approved as a correct record and signed by the Chairman.

589 MATTERS ARISING

- Speed Indication Device – it was reported that the ‘second’ SID had now been returned from use elsewhere

590 ELECTIONS – 2nd MAY 2019

590.1 Local Election Results and Vacancies

It was reported that, following the elections held on 2nd May 2019, four candidates stood for election to the Parish Council and all were returned.

This leaves five vacancies on the Parish Council.

It was **AGREED** to co-opt the following onto the Council: -

- Steph Thompson
- Gareth Samways

This leaves three remaining vacancies. It was **AGREED** to advertise these vacancies on the notice boards and also in 'Insight' magazine (Chair to action; JT to print off adverts for the notice boards)

590.2 Borough Council Elections

It was reported that Cllr Stan Davies was re-elected as the Borough Councillor for the Wrenbury ward on Cheshire East Council.

591 OUTSIDE BODIES

The following appointments were approved by the Parish Council: -

Cheshire Association of Local Councils – Cllr J Pochin
Police Cluster Meetings – Cllr Gareth Samways
Nantwich Local Highways Group – Cllr Rob Clough

592 STANDING ORDERS

The Parish Council **APPROVED** the Standing Orders/Financial Regulations for the 2019/20 year.

593 CODE OF CONDUCT

The Parish Council **APPROVED** the Code of Conduct for the 2019/20 year.

594 FINANCIAL MATTERS

594.1 End of Year Accounts (1st April 2018-31st March 2019)

Members **APPROVED** the following draft documents for the financial year 1st April 2018-31st March 2019

- Ledger 2018-19 (1st April 2018-31st March 2019)
- Receipts and Payments 2018-19

594.2 Appointment of Internal Auditor

Members **APPROVED** the appointment of JDH Business Services as the Council's Internal Auditor for the 2019-20 financial year.

594.3 External Audit 2018-19

It was reported that arrangements for the external audit for 2018-19 will be similar to the previous year. The audit will be undertaken by PFK Littlejohn and those councils whose gross expenditure/income is less than £25,000 p.a. can claim for an exemption from the audit process. It is proposed that, at the next meeting of the Parish Council, the exemption certificate is agreed, together with the Annual Governance and Accountability Return (AGAR) 2018-19.

594.4 Authorisation of Payments

£227.76	Dr. M J Bailey – salary payment for Clerk (May 2019)
£56.94	HMRC – tax on clerk’s salary (month 2)
£600.00	Roy Aspinall (work on Spinners Wood)
£175.32	Cheshire Association of Local Councils (2019-20 Fees)
£108.00	TWM Traffic Control Systems Ltd (work on SID)

RESOLVED: The above payments were approved by the Council

595 CALENDAR OF MEETINGS 2019/20

The Council **APPROVED** the suggested calendar of meetings for the 2019/20 year.

The approved dates were: -

10 th June 2019	9 th December 2019
8 th July 2019	13 th January 2020
August recess – no meeting	10 th February 2020
9 th September 2019	9 th March 2020
14 th October 2019	13 th April 2020
11 th November 2019	11 th May 2020 (annual meetings)

PART TWO – ORDINARY PARISH COUNCIL BUSINESS

596 PUBLIC QUESTION TIME

There were no members of the public in attendance.

597 BOROUGH COUNCILLOR’S REPORT

There was no report from the Borough Councillor.

598 HIGHWAY MATTERS/SPEED WATCH

A resident had raised the matter of speeding in the parish – Members went through the actions already explored on the matter, but also suggested that signs be placed at either end of the A534 and on Swanley Lane advertising the fact that Speed Watch was taking place (JP will look at getting the signs).

598.1 Speed Gun

It was **AGREED** to ask Sharon Jones from Cheshire Police for a list of those who have been trained on the speed gun and also to get a list of those who are interested in being trained.

598.2 Location of SID

It was reported that the SID has been tampered with. It was **AGREED** to place a SID at either end of the village.

599 PLANNING MATTERS

There were no planning issues to report to the Council.

600 COMMUNICATIONS/SHARED INFORMATION

- Notice Boards – it was **AGREED** that the Chair would approach the previous Chair of the

Council to get the key for the notice board on Sound Lane. It was also **AGREED** to move the notice board from Brook Lane to Long Lane (JT will provide update). It was also noted that the notice board which was in front of the former Burland Stores no longer exists.

- Parish Magazine – dates for submission of articles will be shared around and JT will allocate
- Ravensmoor Telephone Box (AED) – it was reported that the windows on the box have been broken and it was **AGREED** to approach Open Reach about the issue. It was further **AGREED** that the AED will need a weather-proof box. JP will look at the windows in the box and the mess left.
- Traffic Survey – it was reported that the DfT were carrying out a survey in the parish
- Grids – it was reported that grids on Long Lane were a problem, but this has now been dealt with
- Broadband – it was reported that BT is still working on the upgrade in the area
- Event – there will be a summer fair at Burland Hall on 9th June 2019
- Letter – it was **AGREED** to send a letter of thanks to the previous Chair (Cllr Mike Maunder) for his work on the Council

601 DATE OF NEXT MEETING

The next meeting of the Parish Council will be on Monday 10th June 2019 at Baddiley and Ravensmoor Methodist Chapel.

.....Chairman

The meeting commenced at 7.30 pm and concluded at 8.25pm