

**MINUTES OF THE ANNUAL MEETING OF BURLAND PARISH COUNCIL
HELD AT THE GOODWILL HALL, FADDILEY, NANTWICH ON 9TH MAY 2016**

PRESENT:	Cllr M Maunder	Chairman (2015/16)
	Cllr G Denny	Vice-Chairman (2015/16)
	Cllr J Burt	Cllr R I Clough
	Cllr G Flavell-Matts	Cllr G Samways
	Cllr Pochin	Cllr A Morris

APOLOGIES: Cllr E Bateson

PART ONE – ANNUAL BUSINESS

151 ELECTION OF CHAIRMAN

The 2015/16 Chairman – Cllr Mike Maunder – took the Chair and asked for nominations for Chairman of the Parish Council for 2016/17. Cllr Mike Maunder was nominated and ELECTED as Chairman of the Parish Council for the year 2016/17.

152 ELECTION OF VICE-CHAIRMAN

The 2015/16 Vice-Chairman was Cllr Georgina Denny. The Chairman asked for nominations for Vice-Chairman of the Parish Council. Cllr Georgina Denny was nominated and ELECTED as Vice-Chairman of the Parish Council for the year 2016/17.

153 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Edwina Bateson.

154 DECLARATIONS OF INTEREST

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations of interest were made by Members at the meeting.

155 MINUTES

RESOLVED: That the minutes of the meeting held on 11th April 2016 be approved as a correct record and signed by the Chairman.

Cllr Denny made the point (under Minute 144 – Communications) that the payment of £100 to the Insight magazine pays for either articles or adverts, not both.

Contrary to the published minutes, Cllr Morris was present at the 11th April Parish Council meeting.

156 APPOINTMENTS TO OUTSIDE BODIES

The Parish Council agreed the following nominations:

- Cheshire Association of Local Councils – Cllr Georgina Denny
- Police Cluster – Cllr Mike Maunder (Cllr Gareth Samways attends on behalf of Brindley and Faddiley Parish Council)
- Nantwich Local Highways Group – Cllr Rob Clough

157 STANDING ORDERS/FINANCIAL REGULATIONS

The Chairman introduced the item and asked that Members fully acquaint themselves with the documents.

RESOLVED: That the Standings Orders/Financial Regulations be approved by the Parish Council for the year 2016/17

158 FINANCIAL MATTERS

158.1 End of Year Accounts (1st April 2015 – 31st March 2016)

The full set of accounts will be presented at the next meeting of the Parish Council in June. As an interim measure, copies of the Ledger and Receipt & Payments documents were presented to Members. Members noted these and also noted that the accounts will be subject to formal approval at the June 2016 meeting of the Parish Council.

158.2 Appointment of Internal Auditor 2016/17

Members were asked to appoint an Internal Auditor for the year 2016/17.

RESOLVED: That JDH Business Services be appointed to act as the Parish Council's Internal Auditor for the year 2016/17

158.3 Authorisation of Payments

RESOLVED: That the following payments be authorised:

£34.60	HM Revenue & Customs - Tax on Clerk's salary
£162.75	Cheshire Association of Local Councils affiliation fee
£110.00	St Mary's Action PCC (for 'Insight' Magazine)

159 CALENDAR OF MEETINGS – 2016/17

Members considered the calendar of meetings for 2016/17 – this had been previously considered in draft form at the Parish Council meeting in April.

RESOLVED: That the following calendar of meetings be approved for Parish Council meetings during the year 2016/17:

13 th June 2016	12 th December
11 th July	9 th January 2017
August Recess	13 th February
12 th September	13 th March
10 th October	10 th April
14 th November	8 th May (annual meetings)

PART TWO – ORDINARY BUSINESS

160 PUBLIC QUESTION TIME

Members of the public were able to ask questions or address the Parish Council.

No members of the public were present.

161 BOROUGH COUNCILLOR'S REPORT

Cllr Stanley Davies was unable to be present at the meeting and sent his apologies. He sent a message saying that he would chase up the issue of SIDs (see relevant minutes below) with Cheshire East Highways.

162 HIGHWAY MATTERS

The Chairman confirmed that he had sent the Archer results to those residents present at the last meeting of the Council. The Chairman also confirmed that he had sent the results to PCSO Sharon Jones as well.

It was confirmed that the Police could not attend this meeting, and the Clerk was asked to send the full list of meeting dates to PCSO Jones and PSCO Metcalfe to ascertain which meetings, if any, they can attend during the year 2016/17.

163 PLANNING MATTERS

163.1 Planning Applications

The Council considered the planning Application No. 16/1330N for Ravenswood House, Ravens Lane, Burland CW5 8PF.

There were no objections to the application and the Clerk was asked to confirm this with Cheshire East Planning.

164 SPEED WATCH

164.1 SIDs

The Clerk went through the position with Members. Through the efforts of Cllr Davies, funding had been promised from the Minor Works budget for the installation of SIDs in the parish. This funding has not yet materialised, so Cllr Davies will chase the matter up (see minute 161 above).

Cllr Clough asked whether the SIDs could be fitted onto posts already in place in the parish.

The Council agreed to wait for a response from Cheshire East Highways.

165 COMMUNICATION

165.1 'Insight' Magazine

Members discussed whether to pay for space in the 'Insight' magazine, in response to Ena Furber's letter of 24th February 2016, asking for £110 for space in the magazine for the year.

RESOLVED: The Council resolved to pay £110 to St Mary's Acton PCC to secure space in the Insight magazine for 2016/17. The Council further resolved that the space being purchased would be used for articles as a priority over advertising.

165.2 Keep Burland Tidy

The Chairman introduced this item. He said that the impetus for it had come from the poor state of roads and other areas in the parish. He asked the meeting whether anything could be done about this issue.

One option considered by the Council included working with Keep Britain Tidy in using merchandising and tapping into other initiatives and funding this work via sponsorship.

An alternative approach could be the creation of a litter picking group along the lines of groups set up in the other areas. Contact had been made with the Nantwich group about this.

It was agreed by Members to go ahead and ask for the article written by the Chairman about this issue to be published by the Insight magazine and also download free materials from KBT and elsewhere and pin them up around the parish. Follow-up articles will be written for Insight.

166 ADOPT A KIOSK SCHEME

The Clerk updated the Council on the latest position with regard to the process of 'adopting' the Kiosk located at Swanley Lane from BT.

Cllr Pochin had undertaken a survey of the kiosk and produced a report for Members to consider.

Cllr Burt had secured some paint at no cost and it was agreed that Cllr Morris will do the painting.

It was further agreed to re-sticker the glass in the kiosk as an interim measure this year and look to do the job properly for the next council year (2017/18). The Chairman also mentioned that one of the pieces of Perspex needs to be replaced. Cllr Pochin said that he would sort this out.

A further update will be provided at the next Parish Council meeting in June.

RESOLVED: The Council resolved to agree to the actions and assign the responsibilities for these actions as outlined in the minute above.

167 SHARED ITEMS

Members were able to share information or report or on attendance at outside meetings. The following issues were raised:

- There are problems with a storm drain outside Tollmarche Cottages. In addition, Cllr Clough reported that Scottish Power dug across the road by the Cottages and has left a trench which has not been made good. As a result of these issues, the road has sunk and made an obstacle which has led to noise. The Clerk as asked to write to Cheshire East Highways about these issues.
- Cllr Samways informed the meeting that a longstanding business in Burland will be moving to the Goodwill Hall in August. The business is a nursery.
- Cllr Clough reported that work is ongoing around the Wharf. Those doing the work had promised to remove the weeds in the area but have not done so. The Clerk was asked to write to British Waterways on the issue, and copy the letter to the Council's representative on the Waterways Board (Peter Harvey)
- Cllr Samways reminded the meeting that the Police Cluster meets on 12th May 2016.
- The Clerk had received an email about the Town and Parish Conference from Cheshire East Council. The email had asked for items. It was agreed to raise the issue of highways and also the relationship between parish and town councils and Cheshire East Council

168 DATE OF NEXT MEETING

The next meeting of the Parish Council will take place on 13th June 2016 at 7.30pm.

169 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to transacted and the public interest would not be served in disclosing that information.

170 AUTOMATED EXTERNAL DEFIBRILLATOR (AED)

Members considered the quotes from the three companies. Additional information had been gathered from the Clerk on the quotes already provided.

RESOLVED: The Council resolved to select the quote for a defibrillator with a lockable heated cabinet from the Zoll company. The Clerk was asked to place an order.

.....Chairman

The meeting commenced at 7.15 pm and concluded at 8.50 pm