

BURLAND PARISH COUNCIL

www.burlandpc.org.uk

Mark Bailey
Clerk

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NOTICE OF PARISH COUNCIL MEETING

Parish Councillors are summoned to a meeting of the Parish Council

DATE: MONDAY, 13th June 2016
TIME: 7.30 pm
VENUE: GOODWILL HALL, FADDILEY, NANTWICH CW5 8JE

Enquiries to: Clerk: Mark Bailey

Tel: 01782 522492



Signed: _____

Date of Issue: 6th June 2016

To: Members of the Parish Council
(J Burt, E Bateson, R I Clough, G Denny (Vice-Chairman), G Flavell-Matts,
M Maunder (Chairman), A Morris, J Pochin and G Samways)

cc: Cheshire East Borough Councillor Stan Davies

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING

Members of the public are encouraged to print off their own copies of the agenda from the website (www.burlandpc.org.uk). If paper copies of the agenda and/or any associated reports are required, please contact the Clerk who will arrange for copies to be made available at the meeting.

A G E N D A

1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk before 6.00 pm on the day of the meeting, if possible. Apologies have been received from Cllr Maunder.

2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the particular circumstances.

3 MINUTES

3.1 9th MAY 2016 (ANNUAL MEETING)

To approve, as a correct record, the Minutes of the Annual Meeting held on 9th May 2016.

3.2 25th MAY 2016 (EXTRAORDINARY MEETING)

To approve, as a correct record, the Minutes of the Extraordinary Meeting held on 25th May 2016.

4 PUBLIC QUESTION TIME

Members of the public are able to ask questions or address the Parish Council.

5 FINANCIAL MATTERS

5.1 End of Year Accounts (1st April 2015 – 31st March 2016)

The following documents comprise the accounts for the financial year 1st April 2015 – 31st March 2016, which have now been audited by the Internal Auditor (see next item).

The documents are presented for formal approval of the 2015-16 accounts.

(a) Ledger 2015-16

(b) Receipts and Payments 2015-16

5.2 Internal Audit Report 2015/16

The 2015/16 Internal Audit Report is presented for note and approval by the Council.

5.3 Annual Governance Statement 2015/16

The Annual Governance Statement 2015/16 is presented for note and approval by the Council. They will then be signed by the Chairman (or, in his absence, by the Vice-Chairman) and the Clerk prior to submission to BDO LLP (by 25th July 2016).

5.4 Accounting Statements 2015/16

The Accounting Statements 2015/16 are presented for note and approval by the Council. They will then be signed by the Chairman (or, in his absence, by the Vice-Chairman) and the Clerk prior to submission to BDO LLP (by 25th July 2016).

5.5 Authorisation of Payments

£277.46	Dr M J Bailey – salary payment for Clerk
£34.60	Dr M J Bailey – tax paid to HMRC for month 3 of the tax year
£1,710.00	Zoll Medical UK Ltd (purchase of AED, as per decision under Minute No. 170 – 9 th May 2016)
£114.00	JDH Business Services Ltd (Internal Audit)
£48.00	CVS Cheshire East (Payroll)

6 BOROUGH COUNCILLOR'S REPORT

Borough Councillor W S Davies to report on any Cheshire East Council matters of interest.

7 HIGHWAY MATTERS

To receive an update on any issues relating to highways issues in the parish and affecting the parish.

8 PLANNING MATTERS

8.1 Planning Applications

The Parish Council is invited to comment on the following planning applications which can be viewed on the Cheshire East Council website [by clicking here](#).

16/1738N	<u>Ikey House, Ikey Lane, Burland, CW5 8NY</u> Erection of a new 2 bay timber clad open fronted machine store
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Deadline date for comments: 23rd June 2016

9 SPEED WATCH

9.1 SIDs

To update on the installation of posts for SIDs in the parish, including funding position and work being done by the Parish Council.

10 COMMUNICATION

To discuss any issues which need to be communicated, including use of the Insight Magazine and also potential for the Council to make use of Twitter, Facebook and other forms of social media.

11 ADOPT A KIOSK SCHEME

To update on work being done to inspect and upgrade the Parish Council owned telephone kiosk in Swanley Lane, Ravensmoor.

12 SHARED INFORMATION

Members are able to share information, but decisions cannot be taken under this item. Items for the agenda should be notified to the Clerk at least one week before the meeting.

13 AUTOMATED EXTERNAL DEFIBRILLATOR

To update on the purchase of an AED by the Parish Council.

14 DATE OF NEXT MEETING

11th July 2016

Notes

1) Members of the Public

The Parish Council welcomes and encourages members of the public to attend its meetings. You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting.

Members of the public are not able to participate in meetings but are able to ask questions or make a statement, prior to the start of the meeting. In addition, if you feel there is a matter which should be brought to the attention of the Parish Council you may contact the Clerk, the Chairman, or any member of the Parish Council, and arrangements can be made to place the item on the agenda for the next meeting, if appropriate.

On occasions, members of the press and public will be excluded from the meetings when the business to be transacted is of a confidential nature; for example, dealing with individual people, staffing matters, contracts and financial affairs of other parties.

2) Parish Councillors

A) Notice of items

The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda, and there is case law to this effect (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

B) Planning Grounds The grounds on which observations can be made on planning applications are as follows –

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|---|---|----|---|
| 1 | Development Plan in all its aspects | 8 | Appropriateness of use taking account of local area |
| 2 | Government legislation and guidance | 9 | Effect on highway safety |
| 3 | Siting | 10 | Landscape |
| 4 | Design | 11 | Listed buildings |
| 5 | External appearance | 12 | Conservation areas |
| 6 | Compatibility with street scene | 13 | Land |
| 7 | Development effect on neighbouring properties, contamination, amenities and privacy | 14 | Flooding |

Non-Relevant Matters

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|---|---|----|---|
| 1 | Matters controlled by other legislation | 6 | Business competition |
| 2 | Effects on private rights | 7 | Personal circumstances – health/finance |
| 3 | Provisions in covenants/deeds | 8 | Ownership |
| 4 | Effect on property values | 9 | Moral issues |
| 5 | Private opinions | 10 | Matters which might breach legislative requirements |

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for “development conditions” can be made, in line with relevant factors.