

BURLAND PARISH COUNCIL

www.burlandpc.org.uk

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ANNUAL AUDIT, Year ended 31st March 2017

I enclose the Annual Return for the above Parish Council.

Bank Reconciliation (enclosed)

Total cash and investments at year end (Box 8) £3,992.70

Held in:

Business Current Account	£3,906.97 (copy statement enclosed)
Business Reserve Account	£781.06 (copy statement enclosed)

Significant Variances

Box 2 Annual Precept The Parish Council increased its precept for 2016-17 in anticipation of needing to fund the acquisition of a Speed Indication Device (and posts); a defibrillator and a litter bin.

Box 3 Total other receipts The increase in 'Total Other Receipts' reflects a VAT reclaim of £206.75 in 2016/17 and part of a grant awarded under the Transparency Fund via the Cheshire Association of Local Councils (the grant payment was £2,220.04, of which £220.04 was paid in 2016/17).

Box 6 Other Payments The Parish Council's expenditure increased due to the following: -

- Purchase of an automated external defibrillator (AED) £1,425.00
- Purchase of a Speed Indication Device (SID) £2,632.50
- Purchase of a new website package £649.00

The remaining difference is the result of minor changes in administration and similar costs.

Box 9 Fixed Assets The increase under this heading reflects the AED and SID purchases listed above.

Other relevant information

Reserves – at 31st March 2017 the Council held a reserve account in the sum of £781.06. This sum is not earmarked at the time of writing.

The Council has reviewed the level of funds put aside for reserves (£624.00 at year-end) and has increased this amount to £1,000.00 for the 2017/18 year.

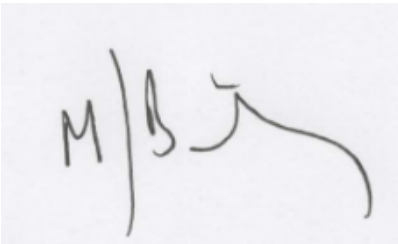
Annual Business – the Council has carried out the following on at least an annual basis:

- Risk Assessment
- Review of effectiveness of Internal Audit

Section 137 Expenditure – During 2015-16 there was no expenditure under Section 137 of the Local Government Act.

I hope this information is adequate.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'M/B' followed by a stylized flourish.

Mark Bailey
Clerk and Responsible Financial Officer
Burland Parish Council